TllODZhMzc3ZmJhNzQ5Y2VjNTJkMTFlNzAwNzM0NmYyYTJlYmQ5YzNjYmZmMjFiMTY5ZjhhOTRlZiIsInRhZyI6IiJ9)

INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)

Accreditation - (Cycle -1)

PEER TEAM REPORT ON

INSTITUTIONAL ACCREDITATION OF
BISHNU SAMANTARAY COLLEGE
C-39790
Orissa
Nuahat
754296

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	BISHNU SAMANTARAY COLLEGE Nuahat Orissa 754296
2.Year of Establishment	1980
3.Current Academic Activities at the Institution(Numbers):	
• Faculties/Schools:	-
• Departments/Centres:	13
• Programmes/Course offered:	3
• Permanent Faculty Members:	19
• Permanent Support Staff:	8
• Students:	528
4.Three major features in the institutional Context (As perceived by the Peer Team):	1. Affiliated Co-Educational Institution 2. Located In Rural Area Catering To Marginalised Groups of Society 3. Predominated By Female Students
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 30-07-2018 Visit Date To : 31-07-2018
6.Composition of Peer Team which undertook the on site visit:	
Chairman:	Rohini Prasad

Member Co - ordinator:	Pachauri J P
Member:	Nandkumar Nikam
NAAC Co - ordinator:	Dr. A.v. Prasad

Section II:CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the
*respective criterion***(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)**

Criterion1 - Curricular Aspects *(Key Indicator and Qualitative Metrices(QlM) in Criterion1)*	
1.1	*Curricular Planning and Implementation*
1.1.1 QlM	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	*Academic Flexibility*
1.3	*Curriculum Enrichment*
1.3.1 QlM	Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	*Feedback System*

Qualitative analysis of Criterion 1

Bishnu Samantaray College is affiliated to Utkal University, Bhubaneswar, Odisha. The syllabus framed by the University for different subjects are implemented in the college . College teachers plan their subject syllabus for teaching througout the year at the beginning of the academic year which is scrutinised by the principal. The college caters to the educational needs of the students from rural area. Students from SC/ST/OBC & Minority groups are also benefitted by the teaching activity. It is encouraging to note that number of girl students is significantly more than boy students in the college. Most of the students are from first learner generation of neighbouring society. The college insures effective implementation of syllabus and observes the completion of syllabus in time. College has not started any add-on programmes to enrich the curriculam.The institution is yet to initiate action towards sensitising students on cross cutting issues related to gender ,environment, sustainability & professional ethics. The feedback is obtained from the students but not analyzed and used for effective curriculum activity. The college is giving admission to B.Sc. course in Physics, Chemistry ,Maths, Zoology & Botany under self finance mode from this year(2018-19). However, the college has yet to appoint regular faculty to teach science students and develop science laboratory as per requirement.

Criterion2 - Teaching-learning and Evaluation
(Key Indicator and Qualitative Metrices(QlM) in Criterion2)

2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QlM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

2.3	**Teaching- Learning Process**
2.3.1 QlM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QlM	Innovation and creativity in teaching-learning
2.4	**Teacher Profile and Quality**
2.5	**Evaluation Process and Reforms**
2.5.1 QlM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QlM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QlM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QlM	The institution adheres to the academic calendar for the conduct of CIE
2.6	**Student Performance and Learning Outcomes**
2.6.1 QlM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QlM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	**Student Satisfaction Survey**

Qualitative analysis of Criterion 2

The admission process to various programmes is undertaken through student academic management system as per the guidelines of Govt. Of Odisha.The entire process is through e-admission process which ensures transparency. State Govt. rules of reservation are observed at the time of admission of the students. Academic calendar is prepared well in advance and adhered to. The teachers prepare individual lesson plans and are scrutinised by the Principal. Monthly tests are conducted by respective departments and examination section. Evaluation process followed by the college relates to the one prescribed by the University which is 20% by internal assessment & 80% by external assessment. The learning experience is limited to the traditional lecture & black board method. Out of total faculty 4 are P.hD & 7 are M.Phil degree holders. Some of them have published research papers in their respective subject journals. The Principal is renowned author and Poet in Odia and state awardee for his work in Odia literature. Examination related grievances received from the students are forwarded to the University. However a structured mechanism to state the learning outcomes and monitor the student progress against these learning outcomes needs to be developed. College is not having specific programme for slow and advanced learners

Criterion3 - Research, Innovations and Extension *(Key Indicator and Qualitative Metrices(QlM) in Criterion3)*	
3.1	*Resource Mobilization for Research*
3.2	*Innovation Ecosystem*
3.2.1 QlM	Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge
3.3	*Research Publications and Awards*
3.4	*Extension Activities*

3.4.1 QlM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	**Collaboration**

Qualitative analysis of Criterion 3

The college doesn't have any research facility as being an under graduate college, however few of the faculty members have published research papers in their subject jounarals. The college is yet to take up research projects either through internal or external funding agencies. Interdepartmental seminars are organised by the college for the transfer of knowledge. Two N.S.S units of the college (Boys & Girls) with 100 volunteers are engaged in various activities like health camp, Swachach Bharat Abhijan, Blood donation camp &Tree plantation. Students also participate in cultural competition on cross cutting issues.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrices(QlM) in Criterion4)

4.1	**Physical Facilities**
4.1.1 QlM	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.
4.1.2 QlM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
4.2	**Library as a Learning Resource**
4.2.1 QlM	Library is automated using Integrated Library Management System (ILMS)

4.2.2 QlM	Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
4.3	***IT Infrastructure***
4.3.1 QlM	Institution frequently updates its IT facilities including Wi-Fi
4.4	***Maintenance of Campus Infrastructure***
4.4.2 QlM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The college is having sufficient class rooms, One smart class room, with LCD facility, Examination room, Library, girls common room ,Canteen,Sports section. Six computers are available for the use of the students. All the activities in the campus are monitored by the principal through CC TV. Wi.fi facility is available in IQAC office, Admin office,principal office & Library. IQAC office is maintained properly. The library consists of 5658 books, eleven periodicals and four news papers. Research Journals are yet to be made available in the library. The library automation process is under process. A spacious Principal room & a staff room is also available. A Large number of students come from nearby rural area and are keen to participate in games and sports and suggest that these facilities may be provided to them by the college . The maintenance of the campus is done by hiring the local labours as and when required. Hostel for boys and girls is to be provided which is needed by the students.

Criterion5 - Student Support and Progression
(Key Indicator and Qualitative Metrices(QlM) in Criterion5)

5.1	**Student Support**
5.2	**Student Progression**
5.3	**Student Participation and Activities**
5.3.2 QlM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	**Alumni Engagement**
5.4.1 QlM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Qualitative analysis of Criterion 5

College publishes prospectus which includes all the information before admission starts. Academic calendar is also prepared for the students. College is having Students Union. The President and secretary are elected through democratic system. The students council identifies the students problems and issues and helps the college administration through meetings and effective dialogues. College has a small computer lab having six computers to provide basic knowledge. Scheduled Caste, Scheduled Tribe, Other Backward Class and students belonging to economically backward class receive scholarship from Government. Girl students are also benefitted by giving exemption in their tuition fees. College magazine "The PAHACHA "is published in every year where the students exhibit their literary creativity. Allumnaie association exist but is not formally registered. The college has grievance reddressal cell and Anti Sexual Harassment cell to resolve the issues pertaining to their problems.

Criterion6 - Governance, Leadership and Management
(Key Indicator and Qualitative Metrices(QlM) in Criterion6)

6.1	**Institutional Vision and Leadership**
6.1.1 QlM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QlM	The institution practices decentralization and participative management
6.2	**Strategy Development and Deployment**
6.2.1 QlM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QlM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QlM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	**Faculty Empowerment Strategies**
6.3.1 QlM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QlM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	**Financial Management and Resource Mobilization**
6.4.1 QlM	Institution conducts internal and external financial audits regularly
6.4.3 QlM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	**Internal Quality Assurance System**
6.5.1 QlM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.2 QlM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QlM	Incremental improvements made during the preceding five years *(in case of first cycle)* Post accreditation quality initiatives *(second and subsequent cycles)*

Qualitative analysis of Criterion 6

The management of the college is nominated by the state Govt.The vision of the college management is mainly to literate the educationally backward youth and sensitise students for their development and better opportunities in their life. Frequent meetings of management are held to get administrative and academic feed back for the overall development of the college. The perspective plan documents are yet to be developed and deployed. Various committees are formed i.e. Anti ragging, Library , Time table, IQAC etc. The meeting of these committees are need based. Welfare measures initiated by the management/college are not evident however teachers are provided duty leave to attend seminar, conference, orientation course and refreshers course without any financial assistance. Faculty submit appraisal forms at the end of each academic year. The major grant is received from Government for salary. The audit of the income and expenditure is regularly done by the Govt. Agencies. College doesn't have any effort for the mobilisation of funds from various sources. IQAC is formed in 2014 having sufficient infrastructure but needs drastic improvement in contributing to the process of quality assurance and enhancement.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrices(QlM) in Criterion7)

7.1	*Institutional Values and Social Responsibilities*

7.1.2 QlM	1. Institution shows gender sensitivity in providing facilities such as:
	
	    1. Safety and Security
	
	    2. Counselling
	
	    3. Common Room

7.1.5 QlM	Waste Management steps including: • Solid waste management • Liquid waste management • E-waste management
7.1.6 QlM	Rain water harvesting structures and utilization in the campus
7.1.7 QlM	Green Practices • Students, staff using a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants
7.1.18 QlM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QlM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	*Best Practices*
7.2.1 QlM	Describe at least two institutional best practices (as per NAAC Format)
7.3	*Institutional Distinctiveness*
7.3.1 QlM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Qualitative analysis of Criterion 7

The College has facilities for gender sensitivity. About 60% girl students have taken admission to the college. College is providing necessary safety and security to the students in the campus. College is having separate common room for girls with necessary facilities, however sanitary napkins need to be provided to the girls free of cost as and when required. Waste management system is not visible in campus . The college has done plantation in the campus by the help of NSS & YRC volunteers. National festivals ,death & birth anniversaries of local leaders are celebrated and commemorated in the college regularly. College needs to start academic and administrative audit (AAA) system to facilitate transparency in academic & administrative functioning. The college is yet to identify few best practices that are noteworthy so that their presence is felt to the society.

Section III:OVERALL ANALYSIS (based on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words))

Overall Analysis

STRENGTH

- Sufficient land for future development
- Sincere and dedicated staff
- Well disciplined students
- Dynamic leadership

WEAKNESES

- Insufficent ICT facilities
- Lack of research projects and publications.
- Limited staff development activities
- Inadiquate funding recourse.
- Lack of collaboration with other institutions and Industries.

OPPORTUNITIES

- Scope to start post- graduate classes.
- Orienting the faculty to new and noble teaching methodology.
- Scope for need based extension activities.
- Utilisation of faculty potential for augmenting recourses through funded research.

CHALLANGES

- Tranning for students for state and national level compitative examinations..
- Improving English and communication skills considering a large number of Odia medium students.
- Motivating faculty to undertake minor & major research projects from funding agencies.
- Motivate the faculty for organising national level seminar and conferences.

Section IV:Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language)
(It is not necessary to indicate all the ten bullets)

- Proper prospective plan need to be developed and implemented.

- Career oriented value added and skill oriented courses of local relevance needs to be started.

- Encourage faculty to undertake minor and major research projects from the different funding agencies.

- ICT enabled teaching learning process need to be developed.

- Encourage faculty to attend and to organise seminars ,conferences and workshops.

- Efforts to be made to impart soft skill including English communication skill.

- Alumuni association be formalised to mobilise funds and land support towards the development of the college.

- Coaching for competitive Exams need to be activated.

- Transport and hostel facilities need to be created for the students.

- Placement cell is to be established and activated.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution
Seal of the Institution

Signature of the Peer Team Members:

Sl.No	Name		Signature with date
1	Rohini Prasad	Chairperson	
2	Pachauri J P	Member Co-ordinator	

| 3 | Nandkumar Nikam | Member | |
| 4 | Dr. A.v. Prasad | NAAC Co-ordinator | |

Place: Date